

The Salvation Army



Rainbow Pre-School

The Rainbow Pre-School has 5 permanent staff. Our qualifications include Early Years Teacher and NVQ Level 3 in Child Care Learning & Development. All members of staff have completed Paediatric First Aid, Safeguarding and Food Hygiene courses.

All of the staff have a wealth of first-hand experience.

Cath (Pre-School Manager)

Early Years Teacher
Qualified First Aider
Deputy / SenCo,

Sue (Deputy Pre-School Manager)

NVQ level 2 and 3 in Childcare Learning & Development
Qualified First Aider

Sally (Early Years Practitioner)

NVQ level 3 in Childcare Learning & Development
Qualified First Aider

Kerry (Early Years Practitioner)

Early Years and Primary School Teacher
Qualified First Aider

Laura (Early Years Apprentice)

Training in NVQ Level 3 in Childcare Learning & Development
Qualified First Aider



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Session Times:

Monday - Friday 9.15am - 1.00pm

Tue, Wed & Thurs (afternoon) - 1.00pm to 3.00pm

Term Time only

The Rainbow Pre-School provides a stable and safe environment for pre-school children to play, and acquire the basic skills of the early years.

Ofsted Rating – OUTSTANDING IN ALL AREAS

All children have the opportunity to share and co-operate with others as well as to enjoy play activities not always available at home. We also offer an extended session until 3.00pm every Tuesday, Wednesday and Thursday once children are settled.

Our Aims:

- To provide a caring Christian environment for all children attending.
- To allow children to develop social skills in order to bring about self-confidence, independence and self-discipline.
- To help generate an enthusiasm for learning, and through the resources available, develop children's educational skills.
- To encourage socially acceptable behaviour by praise and example. Unacceptable behaviour will be dealt with in a positive manner.
- To ensure that each child is encouraged to develop their own personality and reach their full potential whilst respecting others.

Woodthorpe Road, Ashford, TW15 3JY

Tel: (01784) 423424 / 07955 251226

Registered Charity No. 214779 and in Scotland SC009359



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Free Entitlement and Fees

Surrey County Council provides funding known as Free Entitlement for all 3 and 4 year olds. This funding starts from the term after your child turns 3. This entitlement allows each child to receive 15 hours of early years education at an Ofsted registered early education provider. Some 2 year olds can also claim funding under the FEET scheme. We are now also registered for 30 hours applied for funding scheme.

Each child must verify their eligibility and so Rainbow Pre-School requires a copy of each child's birth certificate or passport.

The Free Entitlement form must be signed by the parents.

Fees

Each session at Rainbow Pre-School costs £20.00 each session and £12.00 for afternoon sessions and each child is required to do a minimum of 2 sessions per week. We require payment for each half term within one week of the start of each half term.

Parents are required to pay for all the sessions that your child is scheduled to attend, this includes any sessions that your child is absent for e.g. sickness or family holidays.

If payment is not received by the due date, Rainbow Pre-School has the right to advise you that your child's place may not be available after the following half term break.

Fees should be brought in a clearly marked envelope and handed in to staff. Payment can be made by cash.

If you no longer require a place for your child at Rainbow Pre-School, we ask for written notice. We are unable to refund any fees.



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Arrival and Collection

You are welcome to come in and wait in the foyer, should you arrive early for a session. The pre-school staff will open the cloak room door at 9:15am. Children are encouraged to recognise their own coat peg and hang their own bags and coats prior to entering the playroom. Staff will be ready to greet and register them. Parents/carers are asked to assist the children in this routine.

The sessions begin at 09:15am prompt. Please help us and your child to be punctual to limit the amount of disruption for everyone.

Children leave the pre-school via the garden exit at 1pm. Children will not leave without staff having seen the parent. All children should be collected at 1pm. The exception to this is on afternoons when we offer a later collection time of 3p.m.

Staff must be informed at the start of the session if your child is to be collected by someone other than those indicated on your admission form, and a password will be required.

Snacks and Drinks

We provide a mid-morning snack consisting of fruit, vegetables, milk & water. Water is also available throughout the morning.

We ask parents/carers to contribute £20 to the cost of the snacks each term, or £15 if they attend 2 sessions per week. This money also allows us to do some cooking with the children.

Clothing (Please ensure that all clothing is clearly named)

We encourage all children to wear our Rainbow Pre-School uniform. This helps the children to be easily identifiable during outings and events in the main hall.

The T-shirts are £5 and the sweatshirts are £10.

Aprons and wet weather suits are provided for our messy and outdoor (rainy days) activities. We do ask that you ensure your child has suitable footwear for outside play. Please **no** flip flops.

In warmer weather all children need sunhats and sun cream must be applied before attending, we are not permitted to do this.

We request that **all** children bring a bag with a change of clothes, nappies/pull ups and wipes (if required) just in case of "accidents" or spilt juice at snack time.

A warm coat /jacket along with hats and gloves are also important in winter, for outdoor play and if we decide to go for a walk.



Staines
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Church and Community Centre

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Equal Opportunities

The Rainbow Pre-School operates an equal opportunities policy. This means that no child will be refused access to the group on the grounds of race, gender, religion or disability. All children are given equal access to all equipment and facilities and will be treated equally with regard to discipline. A copy of our Policies and Procedures is available for you to read on the table outside the playroom, in the cloakroom. If you require a copy please speak to a member of staff.

Complaints

If you do happen to have any problems concerning your child that you want to discuss with us, please feel free to do so. It is best to make an appointment before or after a session. Please let us know your worries before they become a problem to you or your child and we will do our best to help.

Behaviour

We want all our children to have a really happy time with us and we do not envisage problems of discipline but if there is a problem with unacceptable behaviour, staff will talk and reason with the child or children and if necessary remove them from the cause of the dispute and offer them an alternative activity. We offer plenty of adult reassurance if a child becomes distressed and if necessary discuss a behaviour management strategy with parents/carers e.g. Smiley face stickers, Star Chart etc. We do our best to make sure that an incident, once dealt with is finished and not mentioned again.

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